

2017 - 2018

REGISTRATION INFORMATION AND PROCEDURES

- ✓ **Kindergarten Registrations:** We will begin to process Kindergarten registrations at **9 am on Thursday, February 2, 2017** after students have settled into their classes.
- ✓ **Grades 1 - 9 Registrations:** Edmonton Public Schools will begin accepting registrations from Grades 1 - 9 students new to our district on Wednesday, February 1, 2017.
- ✓ In order to speed up the registration process, we suggest you stop by the office to pick up a registration package **prior** to February 2 during regular office hours of 8 am to 4 pm Monday to Friday. If not, please allow yourself at least 30 minutes to fill out a registration package at the school.
- ✓ Please make sure to mention bussing needs should you feel your child will need them in September.
- ✓ Parents of current Edmonton Public students can select their preferred school for next year by signing into their parent SchoolZone account **starting Monday, March 13, 2017 until Tuesday, April 18, 2017.**

Things to Note/Remember:

- ✓ In order to attend Kindergarten for the 2017-2018 year, your child must have been born on or before March 1, 2013.
- ✓ All Kindergarten to Grade 9 registrations from families living in our **primary attendance areas** of Carlton and Oxford are automatically accepted. Families living in our **secondary attendance areas** of Albany, Cumberland and Hudson are also welcome to submit applications for Kindergarten to Grade 9. These families will be notified by phone on Friday, April 21 whether or not their registrations have been accepted.
- ✓ Confirmation of enrolment letters will be mailed out the week of April 24 for all approved Kindergarten to Grade 9 registrations of students new to our school.
- ✓ Make sure to bring the following documentation along with your completed registration form when registering your child:
 - Your child's original birth certificate
 - Proof of address (driver's license, household bill or rental/homebuyer's agreement)
 - Residency documents (permanent residency/citizenship documents/study or work permits of child and parents)
 - Your child's Alberta Health Care Number
 - Guardianship/custody papers, if applicable

IMPORTANT: We recommend that if your child is currently enrolled in an Edmonton Public Early Education site, and/or receives specialized supports from a private service provider, that you contact the school to set up an April appointment with one of our Assistant Principals to discuss your child's specific needs and necessary supports.

Important Dates:

- ✓ A **Kindergarten Orientation** will be held **Monday, May 8, 2017 from 5 pm to 6 pm** at our school for pre-enrolled Kinders.
- ✓ **New Student Orientation Sessions** will take place on **Thursday, August 24, 2017 at 9 am** for elementary students and **at 10:30 am** for junior high students. These sessions are only for Grades 1 - 9 pre-enrolled new students to our school. Please call our office to sign up for one of these sessions.